

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

**Board of Directors**

Ileana Melian, President & Board Chair (Present)  
Roger Pardo, Secretary (Absent)  
Corinne Pollini (Present)  
Jose Ramon Purroy (Present)

**Meeting of the Board of Directors  
September 12, 2018**

**Minutes**

**1. Opening Exercises**

- a. Meeting called to order
- b. A quorum was established

**2. Public Comment**

- a. There were no comments by the public.

**3. Consent Agenda**

- a. **APPROVED:** The Board approved to adopt the minutes from the May 16, 2018 Board of Director's Meeting.
- b. **APPROVED:** The Board approved the out of field waiver(s) for instructional personnel with out of field assignments.
- c. **APPROVED:** The Board approved to Ratify the Restriction / Disclosure of Employment of Relatives.
- d. ~~Approval of Out of State / Country Field Trips~~
- e. **APPROVED:** The Board approved the approval of the 2018-2019 Students Attired for Education Incentive Fund (Charter Schools) Declaration Form.
- f. **APPROVED:** The Board approved to Ratify the Mental Health Plans for the individual schools.
- g. **APPROVED:** The Board approved to Ratify the submittal of the Florida Safe Schools Assessment Tools (FSSAT).
- h. **APPROVED:** The Board approved the Wellness Plan.
- i. **APPROVED:** The Board approved to Receive and File the Unaudited Financial Statements for the period ending June 30, 2018.
- j. **APPROVED:** The Board approved for each school to apply for the Immediate Aide to Restart School Operations (Restart) Program designed to provide funds to assist Local Educational Agencies (LEAs) and non-profit, non-public schools in Florida with expenses related to the restart of elementary schools and secondary schools affected by Hurricane Irma.
  - i. #6017 – International Studies Virtual \$58
  - ii. #6045 – International Studies Charter Middle School \$9102
  - iii. #7007 – International Studies Charter High School \$12,242

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- k. **APPROVED:** The Board approved the individual Charter School Title I Budget Appropriation Details Forms for the 2018-2019 school year for the Title 1 distinguished schools.
- l. **APPROVED:** The Board approved to Ratify the Articulation Agreement and Schedule of Schools.
- m. **APPROVED:** The Board approved to Ratify the Reassignment of the International Studies Virtual Academy (#6017) Charter School Contract to Somerset Virtual Academy, Inc.

*Motion to approve the consent agenda by Jose Ramon Purroy; second by Corinne Pollini; motion passed unanimously*

### 4. Action & Discussion Items

- a. Principal Report
  - i. Learned today that 2 of the compressors are broken and need to get fixed; they are \$12k each.
    - 1. **APPROVED:** The Board approved to replace the AC compressors for approximately \$24,000.  
*Motion by Jose Ramon Purroy; second by Corinne Pollini; motion passed unanimously*
  - ii. Former President of Costa Rica's child is attending the school in the French IS program; he currently serves as the President of FIU.
  - iii. CEO / Founder of Bick Pens donated \$30k to be used towards the French program.
  - iv. Expecting to have the best year; fully staffed
  - v. Will table the canopy approval until more bids can be received
  - vi. Concerned about budget increases over the past several years
  - vii. Parents are still requesting when a gym will be built or when they will move to a new facility.
  - viii. Discussed the new applications which were submitted and expiration dates
- b. Financial Report
  - i. **APPROVED:** The Board discussed and approved the \$20,000 recoverable grant from Academica Dade, LLC to International Studies Virtual for the 17-18 school year for ratification. Recoverable Grant Award document presented for signature.  
*Motion by Jose Ramon Purroy; second by Corinne Pollini; motion passed unanimously*
- c. Security
  - i. **APPROVED:** The Board discussed and approved the Charter School Cooperative Agreement.
    - 1. Collette Papa describes the agreement and its purpose; it allows the charter schools to share resources, therefore allowing a greater number of resources; this agreement is the same as the previous approved version, except now a security feature has been added.
  - ii. **APPROVED:** The Board discussed and approved the Director of Security position.
    - 1. Current the amount that would be owed by ISCHS is approx. \$1800.  
*Motion to approve by Ileana Melian; second by Corinne Pollini; motion passed unanimously*
  - iii. Security Update
    - 1. Willy Tagle introduces himself; working on compliance with law enforcement on school grounds; met with City of Miami and working to ensure that charter schools are offered law enforcement to remain in compliance.
- d. Other Items by Board Members, Staff, Consulates, or ESSP
  - i. **APPROVED:** The Board approved the nomination of Mr. Gabriel Cremades to the Board of Directors.
    - 1. The Spanish Consulate is proposing Mr. Gabriel Cremades, the newly appointed Spanish Vice-Consul, who also happens to be the father of a new ISCHS student.
    - 2. This will begin the vetting process; he will now be fingerprinted, take the governance training, and complete the board disclosure for a hopeful December election.  
*Motion to approve by Ileana Melian; second by Corinne Pollini; motion passed unanimously*

### 5. Notifications and Announcements

- a. Next Board Meeting: December 12<sup>th</sup> at 9am

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**6. Adjourned Meeting at 9:40am**

The minutes were adopted by the Board of Directors at a meeting held on December 12, 2018.