

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

Board of Directors

Ileana Melian, President & Board Chair *(Present)*
Roger Pardo, Secretary *(Present)*
Corinne Pollini *(Present)*
Jose Ramon Purroy *(Absent)*
Gabriel Cremades *(Absent)*

**Meeting of the Board of Directors
March 14, 2019**

Minutes

1. Opening Exercises

- a. Meeting called to order
- b. Established a quorum

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved to adopt the minutes from the December 12, 2018 Board of Director's Meeting.
- b. **APPROVED:** The Board approved the Revised Charter School Title I Budget Appropriation Details Forms for the 2018-2019 school year.
- c. **APPROVED:** The Board approved to Receive & File the Quarterly Financials for the period ending December 31, 2018.
- d. **APPROVED:** The Board approved to Ratify the following Resolutions by the Board Chair:
 - i. Approval to notify Miami-Dade County Public Schools that it is the intent of all International Studies Charter High School, Inc. Charter Schools to receive Title II funds on a reimbursement basis, effective the 2019-2020 School Year.
 1. *Specifically, the School will receive Title II funds on a reimbursement basis. The School shall (1) submit to the Sponsor an official governing board resolution or official governing board meeting minutes reflection the School's election to receive federal funds pursuant to Section 1002.33(17)(c), F.S.; (2) complete the applications required by the Sponsor for the use of funds in compliance with all applicable state rules and federal regulations, including but not limited to, the applicable federal Office of Management and Budget Circulars, the federal Education Department General Administrative Regulations, and program –specific statutes, rules, and regulations; and, (3) demonstrate that the School is prepared and able to pay for required services selected on a reimbursement basis so that services will provided in a timely fashion and properly monitor the administration of federal funds in compliance with applicable rules and regulations.” (c) The School shall submit any changes to the option selected in writing to the Sponsor by March 1 through the Contract amendment process pursuant to School Board Policy 9800, Charter Schools.*
 - ii. Approval to authorize the extension of the International Studies Virtual Academy (#6017) Charter School Contract for additional one year.

Motion to approve the consent agenda by Roger Pardo; second by Corinne Pollini; motion passed unanimously

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4. Action & Discussion Items

- a. Principal Report
 - i. Requests an update on changing the arrival and dismissal times; the board approved to review this with Civica; if allowable by traffic, further action is not necessary by the board.
 - ii. March 20th at 9am – Florida Tax Watch visit to the school; board members invited
 - iii. Requesting board approval to sponsor a French teacher; cost is approx. \$6500; there is no guarantee that she will be selected in the lottery; potentially could lose the teacher and the funds; April 1 deadline; if she is selected an additional fee will be required to expediate her Visa.
 1. **APPROVED:** The Board approved to cover the cost of the French teacher’s Visa for approximately \$6500.
Motion to approve by Corinne Pollini; second by Roger Pardo; motion passed unanimously
 - iv. Discussed budget concerns for next year; losing Title 1 next year and concerned about matching the teacher raises; the board states that the salary will remain competitive.
- b. **APPROVED:** The Board approved to pay a stipend in the amount of \$2500 for each approved candidate (currently 1 teacher) participating in the Curriculum Support Committee to develop pacing guides to be used across the entire Academica network of schools.
Motion to approve by Roger Pardo; second by Corinne Pollini; motion passed unanimously
- c. Other Items by Board Members, Staff, Consulates, or ESSP
 - i. There were no additional items at this time.

5. Notifications and Announcements

- a. Next Board Meeting: May 15th (Annual Meeting)
- b. National Charter School Conference is June 30 – July 3 in Las Vegas (For more info: <https://nscs.publiccharters.org>)

6. Adjourned Meeting

The minutes were adopted by the Board of Directors at a meeting held on May 15, 2019.