

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

Board of Directors

Ileana Melian, President & Board Chair *(Present)*
Roger Pardo, Secretary *(Present)*
Corinne Pollini *(Present)*
Jose Ramon Purroy *(Present)*
Gabriel Cremades *(Present)*

Meeting of the Board of Directors May 26, 2021

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access site at the school.

Minutes

1. Opening Exercises

- a. Meeting called to order
- b. Established a quorum

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Board of Directors Meeting Minutes dated February 17, 2021 & April 8, 2021.
- b. **APPROVED:** The Board approved to receive and file the financial statements for the period ending March 31, 2021.
- c. **APPROVED:** The Board approved the 2021-2022 Parent Involvement Representatives:
 - i. International Studies Charter Middle School – Victor Rodriguez
 - ii. International Studies Charter High School – Ofelia Alvarez
 - iii. International Studies Virtual Academy – Lina Sierra
 - iv. International Studies Academy Middle School – Jennifer Jaynes
 - v. International Studies Academy High School – Marla Devitt
- d. **APPROVED:** The Board approved to appoint Ms. Jeanette Nunez as an additional Conflict Resolution Person.
- e. **APPROVED:** The Board approved to Ratify & Reapprove the Board Policies & Procedures, including:
 - i. Conflict of Interest *(Each Board Member is required to sign and return the written acceptance form)*
 - ii. Ethics
 - iii. Whistle Blower
 - iv. Professional Development Plan for Administrators
 - v. Student Enrollment / Lottery
 - vi. Internet Safety Policy

**There have been no changes to any of these policies since the Board's re-approval last year.*
- f. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve any year-end financial items which may be necessary to close the books.
- g. **APPROVED:** The Board approved the Board Members and Officers for the 2021-2022 School Year:
 - i. Ileana Melian, President & Board Chair
 - ii. Roger Pardo, Secretary
 - iii. Corinne Pollini

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- iv. Jose Ramon Purroy
- h. **APPROVED:** The Board approved the Preliminary Board of Directors Meeting Schedule for the 2021-2022 School Year.
- i. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information.
- j. **APPROVED:** The Board approved to authorize the Board Chair the ability to retain a FLDOE approved vendor to comply with Alyssa's Alert Law.
- k. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve and execute all necessary and required items by Broward County Public Schools over the summer break for the two new schools.
- l. **APPROVED:** The Board approved to Renew the Charter School Educational Services and Support Agreement with Academica Dade, LLC. for one additional year, expiring June 30, 2022; further approving a one-year term with Academica Broward, LLC for the following new schools to the agreement:
 - i. International Studies Academy Middle School
 - ii. International Studies Academy High School
- m. **APPROVED:** The Board approved the 2021-2022 Articulation Agreement.
- n. **APPROVED:** The Board approved the Engagement Letter with Gravier for review of PPP Loan Forgiveness Procedures.
- o. **APPROVED:** The Board approved the Submittal of the Mental Health Plans for the individual schools.
- p. **APPROVED:** The Board approved to Ratify the 2020-2021 FSSAT; further approving the submittal of the 2021-2022 FSSAT.

Motion to approve the consent agenda by Corinne Pollini; second by Roger Pardo; motion passed unanimously

4. Action & Discussion Items

- a. Principal's Reports
 - i. ISCHS Miami Campus (*Victor Rodriguez*)
 - 1. J1 Visa Request
 - 2. Graduation is June 5th at Jungle Island at 12pm
 - ii. ISA Broward Campus (*Jennifer Jaynes*)
 - iii. Board Chair Melian announced a potential campus in Las Vegas that is being reviewed
- b. Financial Report (*Alina Chester*)
 - i. **APPROVED:** The Board reviewed and approved the Final 2020-2021 Annual Budgets.
 - ii. **APPROVED:** The Board reviewed and approved the Proposed 2021-2022 Annual Budgets.
Motion to approve the financial report by Corinne Pollini; second by Roger Pardo; motion passed unanimously
- c. **APPROVED:** The Board approved to authorize the Board Chair to negotiate and execute the Facility Lease for the ISA Broward campus.
Motion to approve by Roger Pardo; second by Corinne Pollini; motion passed unanimously
- d. Emergency Order 2021-EO-02 – School Grades and School Improvement Ratings
 - i. **APPROVED:** The Board approved to authorize the Board Chair, with input from the Principal, to opt in or out to receiving a school grade for the 2020-2021 school year, within 30 days of FSA results being published.
Motion to approve by Roger Pardo; second by Corinne Pollini; motion passed unanimously
- e. Doral College / Leadership Report (*Judy Marty & Ryan Kairalla*)

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- i. **APPROVED:** The Board approved to authorize the Board Chair to execute the Professional Development Title 2 MOU Agreement.
Motion to approve by Roger Pardo; second by Corinne Pollini; motion passed unanimously
- ii. Innovate 2021

- f. Other Items by Board Members, Staff, Consultants, or ESP
 - i. Board Member Cremades announces that he is moving back to Spain and therefore, resigning from the Board.
 - ii. **APPROVED:** The Board approved to accept the resignation of Board Member Gabriel Cremades, effective immediately.
Motion to approve by Roger Pardo; second by Corinne Pollini; motion passed unanimously

5. Notifications and Announcements

- a. Next Board Meeting: September 1st (a special meeting may need to be called over the summer break)

6. Adjourned Meeting

The undersigned hereby certifies that he/she is a Director and/or Officer of INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on September 1, 2021.