

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

Board of Directors

Ileana Melian, President & Board Chair *(Present)*
Roger Pardo, Secretary *(Present)*
Corinne Pollini *(Present)*
Jose Ramon Purroy *(Present)*
Gabriel Cremades *(Present)*

**Meeting of the Board of Directors
September 22, 2020**

***Due to COVID-19 and Executive Order by Office of the Governor of the State of Florida,
this meeting is being held solely via communications media technology.*

Minutes

1. Opening Exercises

- a. Meeting called to order
- b. Established a quorum

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Board of Directors Meeting Minutes dated June 25, 2020.
- b. **APPROVED:** The Board approved the Out of Field Waiver Assignments for the 2020-2021 school year.
- c. **APPROVED:** The Board approved the Charter School Title I Budget Appropriation Details Forms for the 2020-2021 school year.
- d. **APPROVED:** The Board approved to Ratify the Teacher Salary Increase Plans.
- e. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information.

Motion to approve the consent agenda by Roger Pardo; second by Corinne Pollini; motion passed unanimously

4. Action & Discussion Items

- a. Principal Report *(Victor Rodriguez)*
 - i. Requested a school year calendar amendment to add Teacher Planning Days.
 1. **APPROVED:** The Board approved to authorize the Board Chair to work with Principal Rodriguez to determine what, if any, additional Teacher Planning Days to add to the 20-21 School Year Calendar.
Motion to approve by Roger Pardo; second by Corinne Pollini; motion passed unanimously
 - ii. Requested certificate extension until the end of December for 3 teachers.
 1. **APPROVED:** The Board approved to request certificate extensions for the 3 teachers, as discussed. Further authorizing the Board Chair to provide necessary documentation to support this approval.
Motion to approve by Roger Pardo; second by Corinne Pollini; motion passed unanimously
 - iii. Enrollment is slightly under what was expected; Board Member Pardo discusses the travel bank that is prohibiting some families from being able to return.
 - iv. Board Member Prado requests that the school look into the ability for families to purchase the previously offered K-12 student insurance.

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- v. Working with ADP for specific cases that teachers may not want to return to work physically on campus.

- b. **APPROVED:** The Board approved to request to amend the International Studies Virtual Academy Charter School Contract to add grades K-5, thus making it a K-12 at the time of renewal this year; further approving a five-year renewal of the contract & increase student contract capacity.
Motion to approve by Roger Pardo; second by Corinne Pollini; motion passed unanimously
- c. **APPROVED:** The Board reviewed and approved Review and Approval of Revised 2020-2021 Annual Budget.
Motion to approve by Roger Pardo; second by Corinne Pollini; motion passed unanimously
- d. Other Items by Board Members, Staff, Consultants, or ESP

5. Notifications and Announcements

- a. Next Board Meeting: November 18th

6. Adjourned Meeting

The undersigned hereby certifies that he/she is a Director and/or Officer of INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on November 18, 2020.